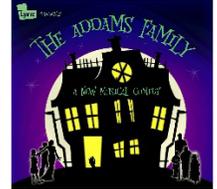




Volunteer Opportunities
Lyric Theatre Company
The Addams Family
November 7-10, 2019 | Flynn MainStage



For every actor on stage in a Lyric Theatre production, there are at least three other volunteers who can be found backstage who help bring the show to life. We need YOU to make *The Addams Family* a success! Volunteers work with Lyric for many reasons. Some want to share their technical talents in sewing costumes, set building and decoration, sound, props, lights, make-up, hair, or other areas. For others, it is simply a love of theatre and the sheer desire to learn about the diverse aspects of this craft which brings them to our company. Whatever your level of skill—all that we ask of our volunteers is a commitment to our show and a willingness to learn. What you'll receive in return is the opportunity to try new skills, to learn from our crew chiefs and veteran members, and the life-changing experience of becoming a member of the Lyric Theatre family. Join us. We can't do our show without volunteers like you. (Updated 08/28/19 for Kick-off)

Costumes

The costume construction crew is responsible for making or gathering all of the costumes seen on stage. Due to the nature of the costumes planned for *The Addams Family*, 90% of the costumes will need to be constructed. This will involve extensive cutting, machine- and hand-sewing, with limited gathering/pulling from the inventory on hand in the costume shop. The costume crew works together in the costume shop at Lyric's Creative Facility and/or volunteers may be asked to take projects home to complete. Working on this crew will also give you the opportunity to sign on to set up and tear down the costume shop as well as providing dressing room and cast support as needed during show week at the Flynn. Shop hours are planned as follows and will be adjusted as needed.

Crew Work Times: Mondays and Thursdays, 5:30-8:30 p.m.; Sundays, 1:00-4:00 p.m.

Contact: Kerry Farrell; Kim Steinfeld, Kimberly_steinfeld@msn.com or (802) 734-1775; Sharon Patno, vtblonde@comcast.net or (802) 598-9989; Leah Burke, leahburkev@gmail.com or (802) 238-6562

Hair

This crew work intensely during the final rehearsal week and performances but they occasionally also have a couple of earlier get-togethers to train newcomers and work out any specialized hair needs. You don't have to be a professional to join the crew.

Contact: Jennifer Honeywood; Linda Goodhue Fleury, goodhueshairflair@gmail.com, (802) 922-7479

House/Show Staffing

The first Lyric folks our audience members are likely to meet are the volunteers who take tickets and pass out programs at each performance. House staff arrives 90 minutes before curtain time to attend an organizational meeting and help with pre-show projects, such as stuffing programs. Volunteers are asked to dress in black and white (white shirt or sweater; black pants or skirt) to match the "uniform" code of Flynn volunteers (also known as Spirits). Be sure to bring a flashlight. We ask for a minimum commitment of two shows, but could schedule staff for a one-show commitment if the response to our call for recruits is plentiful.

Contact: Pam Carter, pamela.carter@uvm.edu or (802) 734-5657; Shirley Sweet, Shirley.sweet@uvmhealth.org or (802) 363-9843; Heidi Racht, heidiracht@gmavt.net

Light Crew

The light crew's job is to hang, position, focus and gel the lights in the Flynn. They follow the lighting plot developed by the designer and work with the production electrician who oversees safety concerns in the Flynn. While the light crew's job primarily begins the final week prior to production, the work is intense, sometimes dirty, and always fun. Light crew members may also work during the show as follow-spot operators and "trouble-shooters." If you like climbing around on ladders and in ceilings, and staying up late, this is your crew. Most of the work on lights will happen starting with load-in and initial focus the week before opening.

Contact: Andy Pearson, apearson@sbschools.net or (802) 328-5832

Makeup

You don't have to be a professional to join this crew. The make-up team will get together for a workshop at some point prior to the show and, of course, will be needed for all dress rehearsals and all shows. This crew is responsible for the transformation and the icing on the cake! This crew is the busiest during the run of the show and lots of fun to be on!

Contact: Dawn Dudley, dwndudley@yahoo.com or (802) 355-5141

Parties – Opening Night Party & Production Party

This committee coordinates the food and beverage donations for our opening night party, as well as collecting, setting up, and serving refreshments at this special opening night event. The post-production party for cast and crew is arranged a week or so after the production. Volunteers assist with planning, set up, and clean up.

Contact: Linda Whalen, Production Supervisor

Photography

The show photographers take photos for the program as well as staged photos for promotional purposes. They often also document the progress of the show by visiting the warehouse and rehearsal space to snap candid photos. The photographers also attend one of the dress rehearsals to chronicle the show as it readies for opening and to take a group photo of the cast and crew.

Contact: Steve Mease, steve.mease@gmail.com or (802) 578-8029

Promotion

Getting the word out about *The Addams Family* is the task of the promotion crew. This crew is responsible for creating and placing ads in newspapers, coming up with radio scripts, planning the promotional video, writing and distributing press releases, putting up posters, entering data on web calendars and other online sites, developing posts for Facebook and Twitter, contacting community gathering places such as libraries about displays, etc. Your creative ideas and an interest in making them happen are always welcome. This is the crew that “puts seats in the seats.” Our goal is always a full house!

Contact: Pat Boera, boerap@champlain.edu or (802) 324-7430

Promotional Wear

Working with the Promo team, shirt and design are chosen, ordered, picked-up and then brought to rehearsals and warehouse at various times throughout the run of the show to be sold to cast and crew. Our Promotional Wear coordinator will gladly sell you a show shirt.

Contact: Michael Tutt, Michael.tutt@comcast.net or (802) 324-4219

Properties

The Props crew finds (or makes) everything on the stage that isn't screwed down. “Prop tarts” do everything: paint, glue, carpentry, wiring, sewing, cutting-and-pasting, flower arranging and decorating—everyone's particular talent is put to good use! During the run of the show the Props crew works backstage moving furniture on and off and keeping track of all the hand-props the actors carry.

Crew Work Times: Saturdays, beginning at 9:00 a.m.

Contact: Mary Zimmerman, zoomzee65@gmail.com

Safety & Security

The role of the Safety and Security team is to control access to the backstage area which is limited to cast and crew members on show week and patrol the stage and backstage area to ensure that no safety hazards exist and if found correct the problem.

Someone from Safety and Security must be at all rehearsals during show week; with enough team members, schedules allow for some time to watch the show. This job requires that you get to know the cast and crew and you get to climb two flights of stairs several times a day for exercise. If you have the interest, we'll train you to become an essential member of this team.

Crew Work Times (at the Flynn): 5:00-11:00 p.m. weeknights; 11:00 a.m.-5:00 p.m. and 5:00-11:00 p.m. on weekends.

Contact: George Henry, geogen58@comcast.net or (802) 922-2233; Bill McSalis, 2coolwood@gmail.com or (802)578-6954

Set Construction

From the visions of the set designer and artistic directors, the set construction crew creates the fabulous sets that populate the Flynn stage. Previous experience is appreciated but is not required. We teach, so anyone with an interest in construction is welcome. Even if you can make it only one or two days a week, that's great...all help is appreciated!!

Crew Work Times: Mondays, Tuesdays and Wednesdays, 6:30-9:30 p.m.; Saturdays, 9:00 a.m.-Noon

Contact: Bruce Cowan, cowanbm@ieee.org

Set Decoration

Once the sets are built, they need to be painted. That is the work of the set decoration crew. If you have any artistic talent or just an interest in painting, this is the crew for you; no experience necessary! There are things to paint and create for every skill level.

Crew Work Times: Thursdays and Fridays, 6:00-9:00 p.m.; Sundays, 1:00-4:00 p.m.

Contact: Cathie Covey, cath_717@yahoo.com or (802) 309-5061; Janet Bessmer, janet.bessmer@drpower.com or (802) 324-2841

Sound Crew

The sound crew works with the Sound Designer to assemble and disassemble sound equipment prior to and after the show and assist with the needs, desires and responsibilities in this area during the show. If you have an interest or experience in sound reinforcement, your participation and skills would be greatly appreciated.

Contact: Justin Brault, justin@lyricsound.com or (802) 735-9612

Stage Crew

The stage crew work backstage moving sets, and pulling on the ropes and cables that control scenic pieces that fly. This group is recruited from the technical teams. The stage crew must be at every rehearsal during the week prior to the production and at every performance as well as strike—when we make it all go away.

Contact: Ted Anderson, gusand58@gmail.com or (802) 922-7884

If you have an interest, skill, or talent that doesn't seem to fit into any of the above, or have any other questions, contact Production Supervisor Linda Whalen at whalen153@aol.com or (802) 598-8208. She will be happy to talk with you about how you can become a part of Lyric Theatre Company's production of *The Addams Family*. Information is also available on our website: www.lyrictheatrevt.org

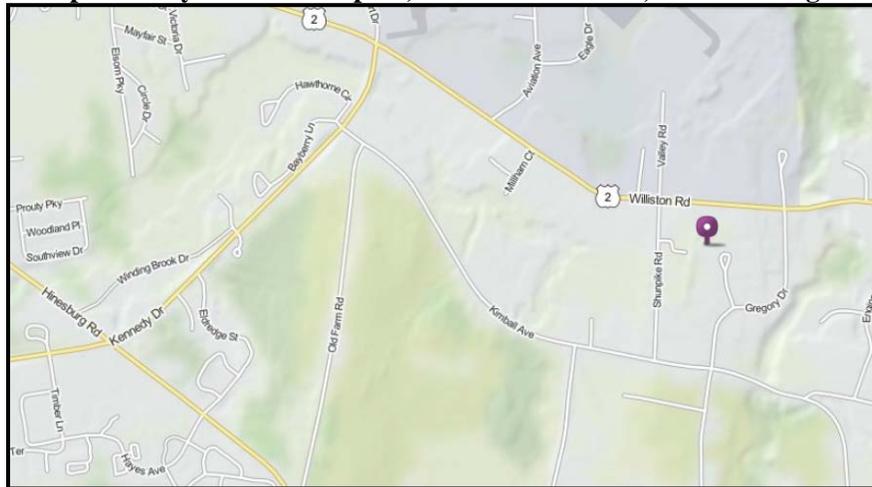
Address for Lyric Theatre Company:

7 Green Tree Drive, South Burlington, Vermont 05403, phone: (802) 658-1484, email: office@lyrictheatrevt.org

Directions to the warehouse/office:

From Williston Road (South Burlington) turn onto Kennedy Drive and take first left onto Kimball Avenue (which turns into Shunpike at other end); turn left at the stop sign onto Gregory Drive; turn left onto the Green Tree Drive cul-de-sac.

Map to the Lyric Creative Space, 7 Green Tree Drive, South Burlington



Map to the Flynn Center, 153 Main Street, Burlington (location of performances for *The Addams Family*)

